

Title: President of the Board of Student Representatives

Department: Students' Representative Council ("BUSRC", or the "SRC")

Term of office: May 1, 2026 – April 30, 2027, with intensive training commencing before then

Expected Hours: 15-25/week throughout the entire term

Honorarium: \$10,000

Summary:

The Board of Student Representatives governs the SRC on behalf of students. During the Election, nine (9) directors are elected. Following the Election, the Directors elect from within themselves a President and Vice-President, who work increased hours with greater compensation.

The President is the leader and chair of the Board of Student Representatives.

In addition to the position description for Directors on the Board of Student Representatives, the President also:

- Acts as the lead spokesperson of the organization
- Chairs meetings of the Board of Student Representatives
- Leads the Board in its ownership consultation and organizational evaluation activities
- Acts as the lead representative of the organization to university governing bodies and administration
- Provides leadership and promotes collegiality and professionalism to all Directors
- Ensures the Board's focus remains on strategically important issues to provide cohesion of direction and purpose to the organization
- Leads the Board in determining long range and annual planning and budgetary priorities
- Serves on the University's Board of Governors
- Represents the BUSRC on the Quebec Student Union
- Works alongside the Executive Director and staff leadership team within the SRC
- Perform other ancillary responsibilities as their position may from time to time require

In addition to attending the BSR training day in March, an intensive week of training from Monday, April 27 until Friday, May 1, and regular training sessions for the BSR, the President also:

- Attends a weekend retreat of the University Board of Governors, held at Bishop's, usually in June
- Represents the SRC in person at two weekend meetings of the Quebec Student Union Caucus (usually June & August)
- Attends a one-week conference in June in Ottawa with the Canadian Alliance of Student Associations

How to Apply:

This is an elected position, determined during the SRC Annual General Election, voted on by Bishop's students. Nine (9) Directors will be elected. From within the elected group, within 30 days of the election, a President and Vice-President will be elected by the Board. The President will work increased hours with greater compensation.

Those persons interested in the position of President must be elected as a Director during the Annual General Election, held February 22 – 24, 2026.

To apply, candidates must complete all the following before **12 noon on Thursday, February 5**:

1. Attend a Mandatory Candidate/Campaign Manager Meeting – Jan 23 @ 12 noon, Jan 28 @ 10 am, or Feb 5 @ 2 pm in the SRC Conference Room.
2. Submit a completed Application Form (online only)
3. Submit Nomination Form with signatures of 20 students (paper only)
4. Their nominators must reply to email from Elections Office to verify nomination
5. Declare Slate, if applicable, using online or paper form
6. Declare Campaign Agent, if applicable, using online or paper form

Candidates are responsible for becoming familiar with the BUSRC's Bylaws, Elections Policy, Election Procedures, Specific Rules & Regulations, and all other applicable organizational documents available on busrc.com.

There will be a mandatory training day in March and a mandatory full week of intensive training from Monday April 27 – Friday May 1. All Directors must attend this in-person training.

For further information, please contact Karen Dymond (she/her), Secretary General, at srcsg@ubishops.ca.