2025/2026 BUSRC Annual Plan

The Annual Plan is created by the Board of Student Representatives (BSR) in conjunction with the Executive Director and adopted by the BSR upon completion. The Annual Plan references the SRC Strategic Plan 2022-27, which can be found on our website [here](#).

1.1.1 Improve the Training of our Governance Body
- Implement the 5 modules of governance training for the BSR from Risser & Hughes – Governance 101, Ownership Consultation, Policy Development, Bylaws & Governing Documents, and Monitoring & Compliance
- Ongoing training offered throughout the year, adhering to the new governance calendar outlined in Board Policy 4
- Training opportunities offered in financial governance, running and participating in board and committee meetings, advocacy, etc

1.1.4 Creation of Annual Plan
- Create an annual plan
- Create a clear end-of-year report on the completion of goals set in annual plan
- Summarize and report on any information relevant to the development of future annual plans, including but not limited to that which is gathered through ownership consultation activities

1.2.2 Expand Support Staff
- Create staff position(s) to fill gaps left by the change in BUSRC structure, where economically feasible
- Create staff positions to provide advisory and secretarial aid to the BSR, where economically feasible

1.2.4 Revisit SRC Structure
- Create a timeline or calendar for a systematic review of the Bylaws, Policies, Procedures
- Consult students on their opinions of the operation of the BUSRC under the new structure
- Implement and monitor the first year of the new governance structure in ways such as the creation of transition documents for the next Board
- Institute ownership consultation activities according to the governance calendar
- Create Grant & Donation Review Committee as an operational structure

1.4.3 The Gait
- Refresh the physical space with new furniture using Infrastructure fee funds
- Obtain drink covers to promote safety
- Work with the University administration and Aramark to ensure that food is readily available to students during Gait nights

1.4.4 The Student Success Centre
- Use established criteria to evaluate SSC's usage and effectiveness. Metrics including first and returning users retention rates, service effectiveness, etc.
- Establish collaborations with other stakeholders to provide academic services and events to students

1.5.1 Increase Student Fees
- Review student fees (amount and type) and produce a report of proposed changes
- In keeping with the five-year plan, increase student fees by at least 6% to ensure the stability and sustainability of BUSRC programs and services for students

1.5.2 Explore Current Non-Student Fee Revenue Sources
- Explore methods to increase Gait usage by the University and broader community to increase profit margin
- Use the televisions in the Gait and other BUSRC graphic displays for revenue-generating purposes
- Enhance sponsorship relationships and funding
- Increase profit margin from certain services (Gait, Marshalls) and events

2.1.4 Increase Event Participation
- Increase diverse participation at Winterfest for students and community members, including but not limited to, through the leveraging of inter-institutional partnerships
- Increase marketing and visibility of BUSRC events via social media and other promotional efforts

2.2.1 Increase Student Jobs
- Develop a plan for the implementation of further stable student positions, including a report on the budgetary requirements

2.3.1 Expand Student Support Resources – Mental Health
- Increase coverage for mental health services through the SRC health insurance
- Advocate for a higher standard of care in terms of the university's mental health services
- Advocate for smoother liaison between SAS users and faculty, as well as collaborating with the university to enhance service offerings for users

2.3.2 Expand Student Support Resources - Sexual Culture
- Find a sustainable funding source for SafeDrive
- Continue to monitor and promote the Menstrual Equity Project

3.1.2 Simplify Access to Information
- Improve the website's searchability
- Ensure the information on the website is current and accurate
- Make it easier and clear for students how to obtain documents not accessible through the website
- Post all BSR meeting agendas, meeting documents, and meeting minutes on a public platform so all members can access information