



Title: General Councillor (GC)

Students' Representative Council ("BUSRC", or the "SRC")

Term of office: September 23, 2022 – April 30, 2023

Expected Hours: 5-10 hours per week

Honorarium: \$500

Summary:

As an elected councillor sitting on the SRC Board of Student Representatives (BSR), the General Councillor is responsible for representing Bishop's University students' interests. The main role is to liaise with the students to address and communicate issues pertaining to any element of the student life, while advocating on behalf of students at both SRC and University committees. The GCs will ensure the follow-up of student concerns by conducting research and direct consultation with current students, other student organizations and/or university administrators.

Requirements:

- Must be a student at Bishop's University, enrolled for the current academic year

Nature of Duties and Responsibilities:

- Liaise with students to address and communicate issues;
- Receive concerns, feedback and/or criticism, pertaining to the SRC or University, in relation to any element of the student experience;
- Follow-up on student concerns, by conducting research with current students, other student organizations, university administrators, etc.;
- Advocate on behalf of Students at both SRC and University committee meetings;
- Be physically available to meet with students for a minimum of two hours per week (SRC Offices, SUB Lobby, etc.), in addition to meetings of the SRC Board of Student Representatives;
- Relay findings, recommendations and issues to the Board of Students Representatives, SRC Executive and the students;
- Volunteer as necessary for SRC events and operations such as the Volunteer Walk Home Team, SRC Forums, etc.;
- Sit on various committees including the Mental Health Committee and/or the Gaiter Grants Committee;
- Submit a report to the BSR on all projects, affairs and operations of their position at the end of each term.



Recommended Skills:

- Good interpersonal skills
- English language – oral and written
- French communication skills are an asset
- Ability to work in groups and individually
- Self-motivated and organized

The nomination period runs from Friday, September 9 until Tuesday, September 13 at 3 p.m.

All forms must be completed and submitted in the beige SRC drop box found in the SRC Hallway next to the entrance, by 3 p.m. on Tuesday, September 13.

There will be a mandatory candidates' meeting for all those running on Tuesday, September 13 at 4 p.m. (location to be determined).

The voting period for these positions will run from Wednesday, September 21 to Thursday, September 22.

The successful candidate will attend the BSR Retreat on Friday, September 23 until Sunday, September 25.

For further information about the position and how to run for it, please contact Karen Dymond, Secretary General at srcsg@ubishops.ca